



Bangladesh Professional Engineers Registration Board
Institution of Engineers, Bangladesh (IEB)

APPLICANT'S MANUAL
for Professional Engineer (PEng) and IntPE Application

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Web: bperb.net | Email: registrar@bperb.net

Glossary of Terms

Sl.	Abbreviation	Full Form
1	BAETE	Board of Accreditation of Engineering and Technical Education
2	BAU	Bangladesh Agricultural University
3	BPERB	Bangladesh Professional Engineers Registration Board
4	BNBC	Bangladesh National Building Code
5	BUET	Bangladesh University of Engineering and Technology
6	CPCS	Core Professional Competence Standards
7	CPD	Continuing Professional Development
8	CSE	Computer Science and Engineering
9	CUET	Chittagong University of Engineering and Technology
10	DUET	Dhaka University of Engineering and Technology
11	ECs	Engineering Competencies
12	EEE	Electrical and Electronic Engineering
13	GAPC	Graduate Attributes and Professional Competency
14	IEA	International Engineering Alliance
15	IEB	Institution of Engineers, Bangladesh
16	IntPE	International Professional Engineer
17	IPEA	International Professional Engineers Agreement
18	KUET	Khulna University of Engineering and Technology
19	PEng	Professional Engineer
20	RAJUK	Rajdhani Unnayan Kartipakkha
21	RE	Registered Engineer
22	RUET	Rajshahi University of Engineering and Technology
23	TEU	Textile Engineering University

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1.0 Introduction

Engineering education in Bangladesh has evolved significantly over recent decades, playing a critical role in the nation's economic and infrastructural development. This manual guides practicing engineers through the process of obtaining licenses and recognition from IEB-BPERB, which complies with the International Professional Engineers Agreement (IPEA) and the International Engineering Alliance (IEA). IEB-BPERB focuses on competence, compliance, and continual improvement in alignment with GAPC Version 4. BPERB is currently a provisional member of IPEA and is working towards full authorized membership (see Section 2.3 for details).

BPERB was established in 2001 under an amendment to the IEB Constitution (Article 68; see Section 2.0 for full governance details). In 2003, IEB also established the Board of Accreditation for Engineering and Technical Education (BAETE) to accredit four-year engineering bachelor's programmes. BAETE became a full signatory of the Washington Accord in 2024, reinforcing the international recognition of Bangladeshi engineering graduates.

1.1 Jurisdiction

BPERB, as an independent body of the Institution of Engineers, Bangladesh (IEB), issues licenses and provides professional recognition for engineers working in Bangladesh. Its jurisdiction covers all engineers holding at least a bachelor's degree in any branch of engineering from a programme accredited by IEB-BAETE.

1.2 Academic Programmes and Disciplines

Engineering education in Bangladesh encompasses a wide range of disciplines, including but not limited to:

- Civil Engineering — Infrastructure development, structural engineering, transportation, water resources, and environmental engineering.
- Electrical and Electronic Engineering (EEE) — Electrical systems, electronics, communication, and power engineering.
- Mechanical Engineering — Design, analysis, and manufacturing of mechanical systems.
- Computer Science and Engineering (CSE) — Software development, data science, artificial intelligence, and computer networking.
- Chemical Engineering — Chemical processes, materials science, and environmental technology.
- Other disciplines including biomedical, textile, industrial, naval architectural, metallurgical, and agricultural engineering.

2.0 Governance of IEB-BPERB

BPERB functions as an autonomous body for the registration of professional engineers in Bangladesh. BPERB ensures that engineering practice in Bangladesh meets international standards, supports national development, and safeguards public safety and welfare. The IEB Council frames Bye-Laws for BPERB on its recommendation, as per Article 55.

The Registration Board is the highest authority for PEng awarding and registration decisions. Major administrative and financial decisions also require Board approval. The IEB Council is kept informed of BPERB's decisions through the Honorary General Secretary.

The Board comprises the following members:

Chairman	An eminent IEB Fellow nominated by the Central Council from a panel of three candidates proposed by a search committee formed by the IEB President.
Vice-Chairmen (2)	Eminent IEB Fellows nominated by the Central Council using the same process as the Chairman.
Member-Secretary	A Corporate Member of IEB nominated by the Central Council.
Ex-Officio Members (3)	The IEB Vice-President (Academic & International Affairs), the IEB Honorary General Secretary, and the BAETE Chairman.
BUET Representative	Vice-Chancellor of BUET or a nominee at Senior Professor level (engineering faculty).
Other University Representatives (2)	Vice-Chancellors from DUET, RUET, KUET, CUET, TEU, or BAU, or nominees at Senior Professor level.
Ministry of Education (1)	Representative not below the rank of Additional Secretary, nominated by the Central Council.
Private University (1)	Senior Professor nominated by the Central Council.
IEB Fellows (2)	Corporate Members (Fellows) nominated by the Council.
Public Sector Engineers (2)	Engineers not below Chief Engineer rank, with strong academic and professional records; must be IEB Fellows.
Private Sector Members (4)	Nominated by the Council as per IEB Bye-Laws.
Other Professions (5)	Eminent professionals from fields other than engineering, nominated by the Council.
International Body (1)	Representative from a regional or international engineering professional body, invited by the Council.

Terms of office for the Chairman, Vice-Chairmen, Member-Secretary, and non-ex-officio Members are four years, with staggered turnover so that at most half the Members may be replaced every two years on the Board's recommendation. Any position holder may be re-nominated for a maximum of one additional term.

2.1 Committees of BPERB

To support consistent, fair, and transparent processes, BPERB operates through six standing committees:

- Application and Registration Committee — Establishes and reviews the application process, verifies candidate eligibility, and registers successful candidates as PEng.
- Assessment and Moderation Committee — Establishes and reviews assessment criteria and processes, develops assessor selection criteria and training modules, moderates assessments, and recommends qualified candidates.
- Training and Education Committee — Establishes and reviews CPD criteria and guidelines, audits submitted CPD records, and educates candidates about the application process and code of ethics.
- Administration and IT Committee — Ensures authenticity of candidates, administers PEng assessments, maintains document repositories, receives complaints, and takes disciplinary action.
- Appellate Committee — Reviews appeals from candidates who disagree with assessment decisions.
- WA Equivalence Committee – Certifies the Washington Accord equivalence of non-accredited bachelor's programmes.

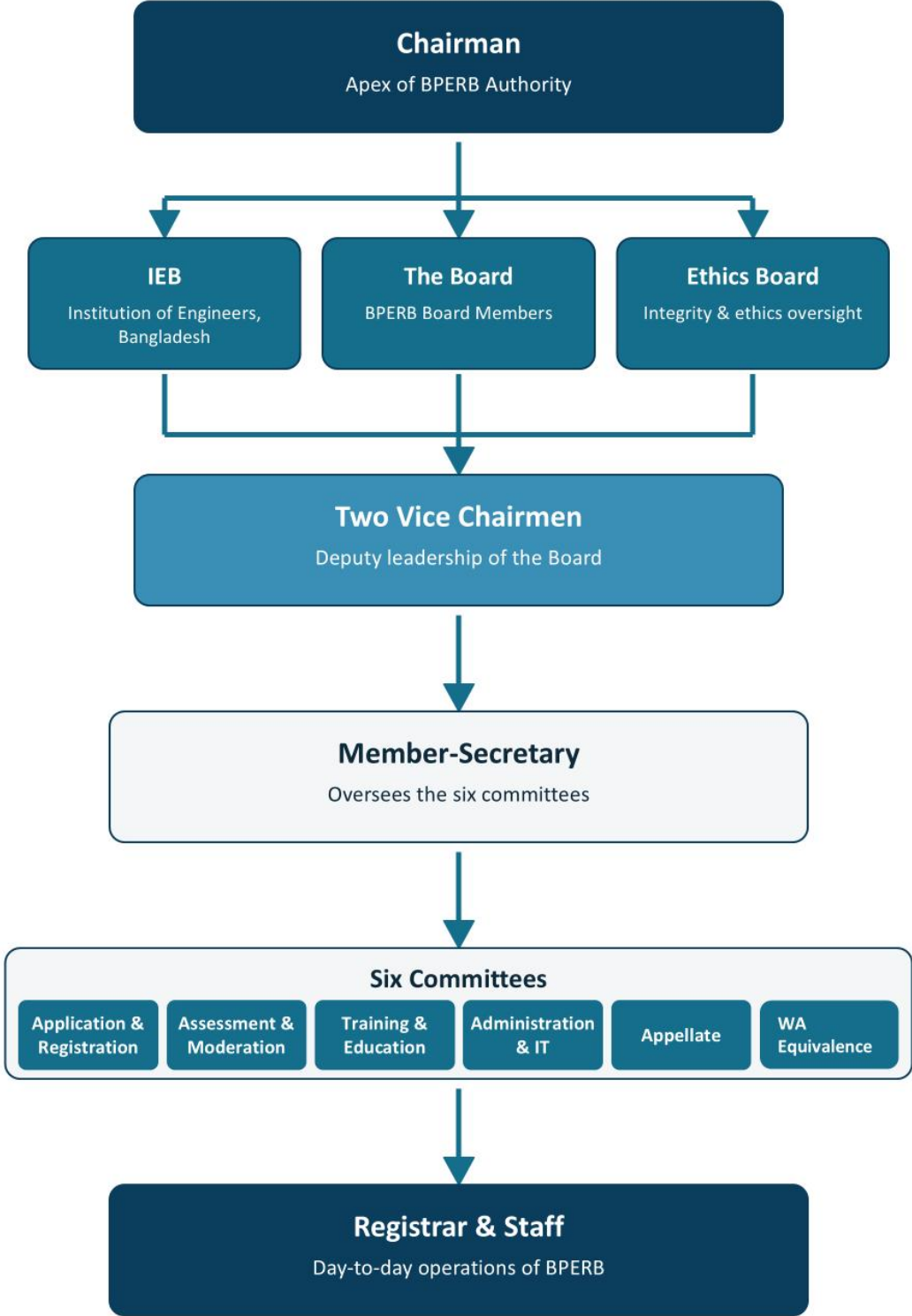
The Registrar is responsible for the day-to-day operation of BPERB, including administration and finance, in consultation with the Member-Secretary. The Registrar is assisted by an executive assistant, an accountant, a computer operator, and office support staff. Although not a Board member, the Registrar attends Board meetings and records discussions and decisions, and serves as the primary contact person for applicants and external entities.

BPERB is financially self-supporting in its routine activities. Primary income comes from application and renewal fees. If a deficit occurs, IEB provides the necessary funds. IEB also supports BPERB's capacity-building and international engagement efforts. BPERB welcomes contributions from industry supporters where no conflict of interest exists.

BPERB serves as the de-facto National Monitoring Committee for National PEng and also functions as the Monitoring Committee for International Professional Engineers (IntPE) in Bangladesh.

BPERB Organizational Structure

Hierarchical Authority of the Bangladesh Professional Engineers Registration Board



Board Formation

Composition of the BPERB Board — 26 Members



Activities of the Committees

Six committees guiding PEng approval through a fair and transparent process

1

Application & Registration

Committee

Key Activities

- Establishes and reviews the application process
- Verifies eligibility of candidates
- Registers successful candidates

2

Assessment & Moderation

Committee

Key Activities

- Establishes and reviews assessment criteria and process
- Selects and trains assessors
- Moderates assessments and recommends qualified candidates

3

Training & Education

Committee

Key Activities

- Establishes and reviews CPD criteria and guidelines
- Audits submitted CPD records
- Educates candidates on application process and code of ethics

4

Administration & IT

Committee

Key Activities

- Verifies authenticity of candidates
- Administers assessments and serves as document repository
- Receives complaints and takes disciplinary action

5

Appellate

Committee

Key Activities

- Handles appeals from failed candidates
- Reviews application materials, exam scripts and viva recordings
- Ensures fairness of re-assessment

6

WA Equivalence

Committee

Key Activities

- Reviews the applicant's program
- Certifies that the candidate complies with the Washington Accord Graduate attributes

2.2 Strategic Goals: Vision, Mission & Objectives

Vision: To be a nationally and internationally recognised registration body for professional engineers.

Mission:

- (a) To set standards for becoming a professional engineer; and
- (b) to register professional engineers as per the needs of the country.

Objectives:

- To ensure graduate engineers acquire the competencies and attributes required to meet national and international standards.
- To assist all stakeholders in identifying specific professional engineers who meet national and international standards.
- To ensure that graduate engineers pursue continuous professional development to keep themselves updated on the latest developments in their respective disciplines.

2.3 Affiliation

IEB-BPERB is affiliated with the International Engineering Alliance (IEA) and is a Provisional Member of the International Professional Engineers Agreement (IPEA). Provisional membership has been held since 2003. BPERB is actively progressing the documentary, procedural and assessment-quality work required to convert this to Authorised Membership; see Section 4.5 for the consequent constraint on award of IntPE.

2.4 Involvement with Government and Authorities

The Government of Bangladesh recognises BPERB as the authorised agency for issuing Professional Engineer (PEng) certificates. At each IEB convention, the Prime Minister formally confers PEng designations on successful engineers. As listed in Section 2.0, Board membership reserves seats for three Vice-Chancellors of public engineering universities (including BUET), two senior public engineers, and a Ministry of Education representative.

Only Registered Engineers certified by BPERB are authorised to submit engineering designs for buildings, structures, and other facilities to city regulatory authorities for approval.

2.5 Involvement with Industry

Industry representatives are actively involved in formulating BPERB's assessment policy, procedures, and criteria, and in PEng awarding decisions. Industry participation is embedded in the assessment process through assessors drawn from construction and consulting firms, matched to candidates' disciplines. By constitutional arrangement, at least four Board members are drawn from the private sector (see Section 2.0). The Board is the final authority to approve PEng recommendations from the assessment panel, endorsed by the Assessment and Moderation Committee, and verified by the IEB Ethics Board.

2.6 Involvement with Other Bodies

As described in Section 2.0, the BPERB Board includes one representative from a regional or international engineering professional body to facilitate knowledge exchange on international practices in PEng awarding and quality assurance.

3.0 Competence Standards

The International Professional Engineers Agreement (IPEA) — also known as the Engineers Mobility Forum — facilitates the international mobility of professional engineers by recognising the substantial equivalence of competence and professional standing across member countries. IPEA has established professional competency standards that engineers must meet to be recognised under the Agreement. BPERB has adopted thirteen Engineering Competencies (ECs) in alignment with GAPC Version 4.

3.1 Five Core Professional Competence Standards (CPCS)

To meet the minimum standards, an engineer must demonstrate the ability to practise competently in their working area at the level expected of a Professional Engineer. BPERB has defined five Core Professional Competence Standards (CPCS):

1. Knowledge and Understanding — General and specialist knowledge and understanding to optimise the application of existing and emerging technology for solving problems.
2. Design, Development and Solving Engineering Problems — Application of theoretical and practical knowledge to the analysis and solution of engineering problems.
3. Responsibility, Management and Leadership — Technical, commercial, and managerial leadership skills with a sound understanding of economic and procurement policies.
4. Communication and Interpersonal Skills — Effective communication and interpersonal skills with professional commitment.
5. Personal and Professional Commitment — Professional conduct, commitment to society, health and safety, environment, and regulation.

3.2 Thirteen IPEA Professional Competency Profile (EC1–EC13)

1. EC1 — Comprehend and apply advanced knowledge of the widely-applied principles underpinning good practice.
2. EC2 — Comprehend and apply advanced knowledge of the widely-applied principles underpinning good practice specific to the jurisdiction of practice.
3. EC3 — Define, investigate and analyze complex problems using data and information technologies where applicable.
4. EC4 — Design or develop solutions to complex problems considering a variety of perspectives and taking account of stakeholder views.
5. EC5 — Evaluate the outcomes and impacts of complex activities.
6. EC6 — Recognize the foreseeable economic, social, and environmental effects of complex activities and seek to achieve sustainable outcomes.
7. EC7 — Meet all legal, regulatory, and cultural requirements and protect public health and safety in the course of all activities.
8. EC8 — Conduct activities ethically.
9. EC9 — Manage part or all of one or more complex activities.
10. EC10 — Communicate and collaborate using multiple media clearly and inclusively with a broad range of stakeholders in the course of all activities.
11. EC11 — Undertake CPD activities to maintain and extend competences and enhance the ability to adapt to emerging technologies and the ever-changing nature of work.
12. EC12 — Recognize complexity and assess alternatives in light of competing requirements and incomplete knowledge. Exercise sound judgement in the course of all complex activities.

13. EC13 — Be responsible for making decisions on part or all of complex activities.

While gaining work experience, engineers are expected to develop skills defined in the CPCS and demonstrate their status by submitting a Professional Competence and Commitment Report (3,000–5,000 words). The report shall be a holistic narrative built around 2–3 substantive complex-engineering activities, each cross-mapped to multiple ECs in a coverage matrix (see Appendix C.1). This holistic approach is mandated by GAPC v4 §3.4: “competence must be assessed holistically”.

3.3 Mapping of Core Competences to the 13 Engineering Competencies

The following table maps the five CPCS to the thirteen IPEA Engineering Competencies:

Core Competence Standard	Requirements	EC Mapping
CPCS A: Knowledge and Understanding	a. Comprehend and apply advanced knowledge of widely-applied principles underpinning good practice.	[EC1, EC2]
CPCS B: Design, Development and Solving Engineering Problems	a. Define, investigate, and analyse complex problems. b. Design or develop solutions to complex problems considering stakeholder views. c. Evaluate the outcomes and impacts of complex activities. d. Recognise environmental effects and seek sustainable outcomes.	[EC3] [EC4] [EC5] [EC6]
CPCS C: Responsibility, Management and Leadership	a. Meet all legal and regulatory requirements; protect public health and safety. b. Manage part or all of complex activities. c. Recognise complexity and exercise sound judgment. d. Be responsible for decisions on complex activities.	[EC7] [EC9] [EC12] [EC13]
CPCS D: Communication and Interpersonal Skills	a. Communicate and collaborate clearly and inclusively with a broad range of stakeholders.	[EC10]
CPCS E: Personal and Professional Commitment	a. Conduct activities ethically. b. Undertake CPD activities to maintain and extend competences.	[EC8] [EC11]

The Competence and Commitment Report should present the applicant's work in order, demonstrating how each attribute has been met at the required level. The applicant should cite specific projects where critical decisions were made, challenges were faced, lessons were learnt, and independent judgement was exercised. Colour images and drawings may be included where relevant.

4.0 Application and Assessment Procedure

The BPERB Registry provides a framework for recognising the equivalence of engineering qualifications and experience, and for facilitating trade in engineering services between participating economies. BPERB assesses applicants against established standards, and confers the designation Professional Engineer (PEng) or International Professional Engineer (IntPE) on those who meet those standards. The first cohort of PEng was registered at the 6th Board Meeting held on 30 December 2001.

4.1 Types of Registration

BPERB provides three categories of registration:

- Registered Engineer (RE) — including Registered Structural Engineer (RSE), Registered Geotechnical Engineer (RGE), and other specialty designations.
- National Professional Engineer (National PEng)
- International Professional Engineer (IntPE)

4.1.1 Pre-requisites for a Registered Engineer

An applicant must satisfy all of the following:

- Be a member or fellow of IEB.
- Have at least 5 years' experience after attaining a bachelor's degree in engineering, or at least 3 years' experience after an M.Sc. in Engineering in the relevant field. (Note: BNBC building category requirements may impose higher minimums for specific work types.)
- Hold a National PEng, or commit to obtaining one within 5 years of enlistment as a Registered Engineer.
- Provide evidence of achieving at least 20 CPD hours in the 12 months preceding the date of application submission (submitted as the CPD Record and Report; see Appendix C.3).

4.1.2 Pre-requisites for National PEng

An applicant must satisfy all of the following:

- Hold an IEB-BAETE-accredited bachelor's degree in engineering. Application of non-accredited program graduates will be sent to the WA Equivalence Committee. Details of this committee are described in Section 4.1.4.
- Be a member or fellow of IEB.
- Have a minimum of 7 years' practical experience since graduation, including a minimum period of 2 years in responsible charge of significant engineering work in Bangladesh (as defined in the call-out below). The IPEA benchmark of 5+2 years is hereby adopted verbatim.
- Provide evidence of achieving at least 30 CPD hours in the 12 months immediately preceding the PEng examination.

Definition — Responsible Charge of Significant Engineering Works:

A candidate is considered to have been in responsible charge of significant engineering works when they have completed at least one of the following:

- Planned, designed, coordinated, and executed a small project.
- Undertaken a significant part of a large project with an understanding of the whole project.
- Undertaken novel or complex work responsibilities.

4.1.3 Pre-requisites for IntPE

An applicant must satisfy all of the following:

- Hold an IEB-BAETE-accredited bachelor's degree in engineering.
- Be a member or fellow of IEB.
- Have a minimum of 7 years' practical experience since graduation, including a minimum period of 2 years in responsible charge of significant engineering work in Bangladesh (as defined in Section 4.1.2).
- Provide evidence of achieving at least 50 CPD hours in the 12 months immediately preceding the IntPE application.

4.1.4 Washington Accord (WA) Equivalence Committee**Constitution of the Committee**

For the purpose of evaluating the equivalence of an applicant's engineering qualification with a Washington Accord (WA) accredited program, IEB-BPERB shall constitute a Washington Accord Equivalence Committee (hereinafter referred to as the "WA Equivalence Committee") comprising five (5) to eight (8) members as follows:

- i. One BPERB Board member, who shall act as the Convener of the Committee;
- ii. One member of the working committee of IEB-BPERB;
- iii. One/Two members nominated by IEB-BAETE;
- iv. Member-Secretary of BPERB, who shall act as the Member-Secretary of the Committee;
- v. One member nominated by the President of IEB;
- vi. One Professor from a public university; and
- vii. One Professor from any IEB-BAETE accredited programme of a private university accredited.

Documents to be Submitted for Equivalence Assessment

The WA Equivalence Committee shall request the candidate, or the Head of the Department of the program from which the candidate has graduated, to submit the following documents for review:

- i. Syllabus and curriculum of the program followed during the candidate's period of study;
- ii. Curriculum Vitae (CV) of the faculty members who taught the program during the candidate's graduation period;
- iii. List of laboratory facilities available to the program at that time;
- iv. University Grants Commission (UGC) approval of the program; and
- v. Any other information or documentation that the WA Equivalence Committee may consider necessary for its assessment.

The WA Equivalence Committee shall examine the submitted documents and, where required, may invite the candidate or the concerned departmental authority for clarification before submitting its recommendation to IEB–BPERB. This committee may develop policies and procedures regarding the WA equivalence.

4.2 Application Procedures — PEng and IntPE

Engineers seeking PEng or IntPE registration must apply online through the BPERB portal at www.bperb.net. The application requires completion of all sections including personal data, academic and professional qualifications, and CPD activities.

BPERB checks every application for completeness and contacts the candidate within seven working days to acknowledge receipt or request any missing documents. Processing cannot proceed until all required information has been received.

4.2.1 Required Documents for Online Application

The applicant must upload all of the following through the BPERB online portal:

- Curriculum Vitae (CV)
- Academic qualification certificates
- Professional affiliations and recognitions
- CPD records and reports
- Competence and Commitment Report (3,000–5,000 words)
- Job experience records
- Project experience records
- Sponsor recommendations (two sponsors, submitted online via an automatically generated link)
- Payment confirmation of the appropriate application fee

Note: For IntPE applications, indicate “Application for IntPE” at the top of the first page of the CV.

4.2.2 Criteria for Engineering Education Programmes

A graduate of a BAETE-accredited engineering programme is considered to have met the academic qualification requirements for PEng and IntPE. Graduates from non-accredited Engineering programmes will need WA Equivalence by WA Equivalence Committee.

If an applicant's undergraduate degree is not BAETE-accredited, IEB-BPERB may consider the application if the degree is supplemented by a Master's or PhD in the same branch of engineering from a BAETE-approved programme, or from a programme in a country that is a signatory to the Washington Accord.

4.2.3 Validation of Experience and Character (Sponsors)

Two sponsors are required from IEB members who are familiar with the candidate's work, character, and integrity. Sponsors must be Fellows of IEB with at least 10 years of standing, or PEng holders with at least 3 years of standing.

Candidates must ensure that their sponsors read the BPERB guidance on sponsor eligibility and responsibilities before completing the online Sponsor Statement of Support. The Sponsor Statement is submitted online via a link automatically generated and sent to the sponsors by the BPERB system.

4.2.4 Assessment Major Steps

Following scrutiny, the PEng and IntPE professional review is conducted in three stages by two assessors (see Section 4.3 for the step-by-step workflow):

- Marking of the Competence and Commitment Report

- Marking of the Written Examination script
- Oral Interview, including a candidate presentation

Assessors are selected by the Assessment and Moderation Committee based on expertise matching the candidate's field, and must declare no conflict of interest. Candidates receive approximately two weeks' notice of the written examination date. Assessment of written scripts and competence reports typically takes four weeks, after which candidates are notified of their interview schedule.

Candidates must not contact potential reviewers directly or indirectly at any time.

Written Examination

A three-hour written examination is held in person at the BPERB exam hall, which is equipped with monitoring cameras. Video and audio are recorded for reference.

Oral Interview and Presentation

The oral interview is conducted by the same assessors. In the first phase, the candidate delivers a 15-minute presentation demonstrating knowledge, skills, and experience relevant to the BPERB core competencies. The presentation should not summarise the CV or report, nor attempt to cover all attributes. Visual aids are permitted; candidates may use their own laptop. If the presentation exceeds 15 minutes, the assessors may stop the candidate to proceed with the interview.

Following the presentation, assessors interview the candidate to confirm the required level of competence across all attributes. The total duration including the presentation is normally 60–90 minutes. Questions cover all 13 competency profiles. Mobile devices must be switched off before the interview begins. BPERB records all interviews; candidates may not make their own recordings.

Observer attendance: The Chairman, Vice-Chairmen, Assessment and Moderation Committee members, and Board members may attend as observers.

Standard Final Approval Process

- The list of successful candidates is submitted to the IEB Ethics Board to verify the integrity and professional conduct of each candidate.
- Upon receiving the Ethics Board's findings, the Registrar presents them as an agenda item at a BPERB Board Meeting, where the Board takes the final decision.
- The Registrar publishes the names of successful candidates on the BPERB website and notice board after Board approval.

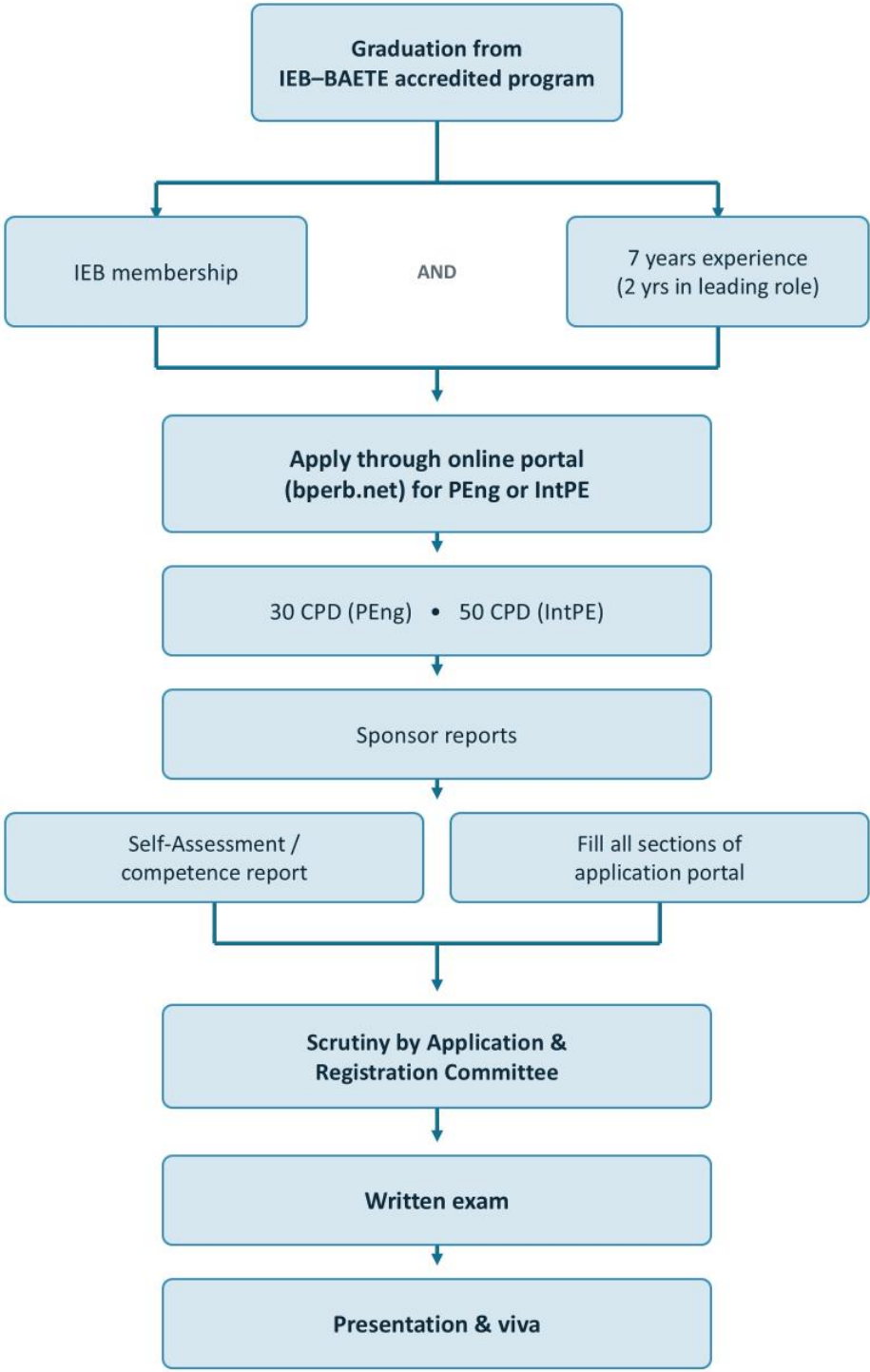
4.3 Assessment Process — National PEng

PEng / IntPE Journey — Part 1 of 2

Eligibility, application submission, and assessment

1

PHASE 1 • ELIGIBILITY
PHASE 2 • APPLICATION
PHASE 3 • ASSESSMENT



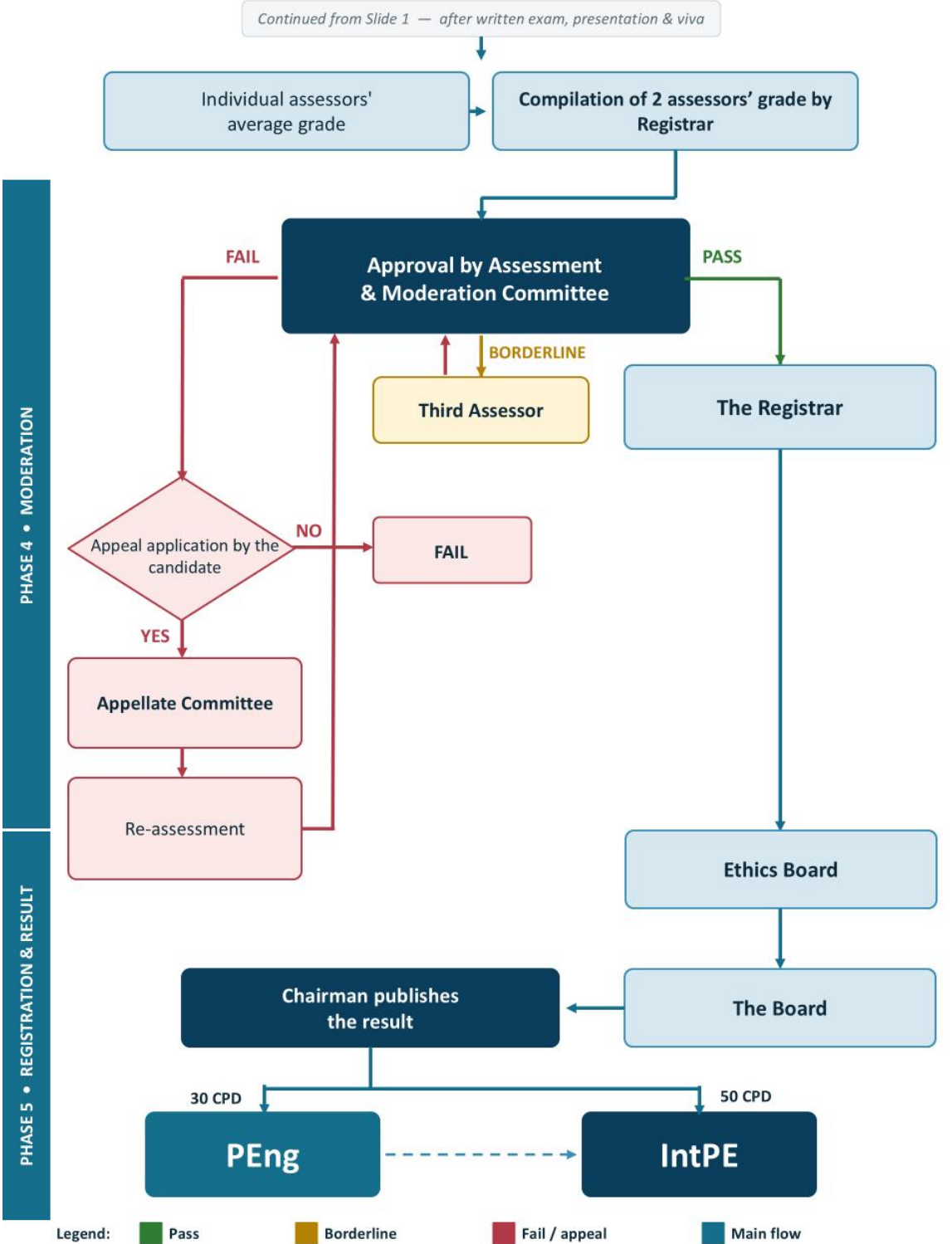
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PEng / IntPE Journey — Part 2 of 2

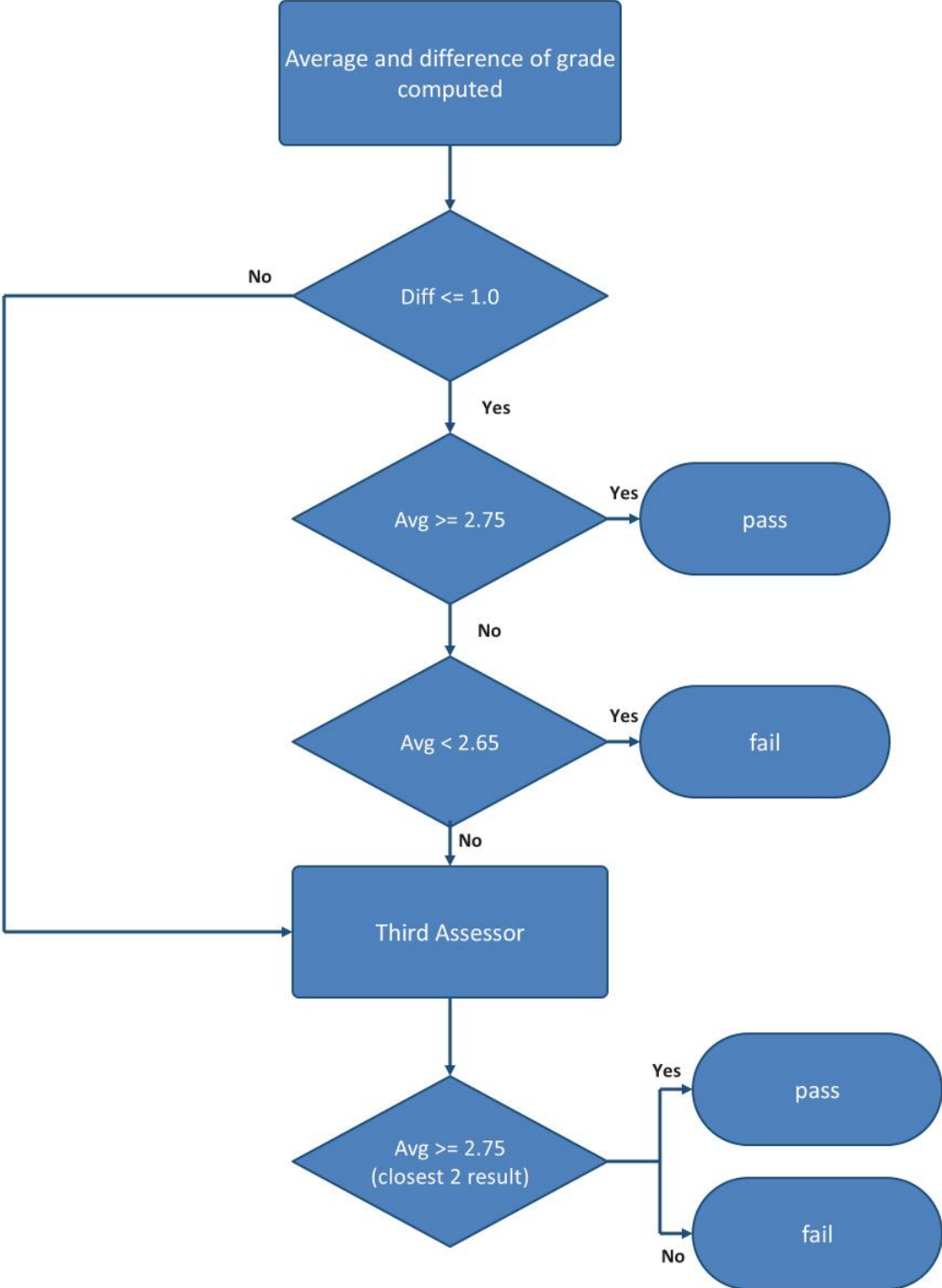
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Moderation, registration, and result publication

Continued from Slide 1 — after written exam, presentation & viva



Grade Compilation Flowchart



Step 1 — Online Application

Candidates apply through the BPERB online portal (www.bperb.net) and upload all required documents as listed in Section 4.2.1.

Step 2 — Scrutiny

The Application and Registration Committee performs preliminary scrutiny to confirm candidate eligibility, examining:

- Academic qualifications
- Professional affiliations
- Job and project experience
- Sponsor qualifications and Sponsor Report
- CPD records

The Registrar forwards the list of eligible candidates with their fields of expertise to the Assessment and Moderation Committee for question paper preparation and assessor selection.

Step 3 — Written Examination

The Assessment and Moderation Committee prepares question papers covering all 13 engineering competency profiles (EC1–EC13). The Registrar notifies eligible candidates of the examination date. The examination is held in person at the BPERB exam hall under monitored conditions (see the Written Examination subsection).

Step 4 — Assessment

Two assessors are assigned to each candidate by matching expertise and confirming no conflict of interest. Assessors receive all application materials, examination scripts, and a “No Conflict of Interest” declaration form. Assessors return completed assessment forms to the Registrar, after which candidates are notified of their presentation and oral examination date (see Section 4.2.4 for full details).

Step 5 — Compilation of Assessment Results

Each assessor submits completed assessment forms to the Registrar, who compiles a result summary and submits it to the Assessment and Moderation Committee.

Step 6 — Assessment and Moderation Committee Decision

The Committee provides a final grade based on BPERB rules and regulations, or refers the case to a third assessor if required. The third assessor reviews all records — application materials, written examination scripts, and oral examination videos — and submits the grade to the Committee.

Step 7 — Notification to Unsuccessful Candidates

The Registrar individually notifies unsuccessful candidates with the reasons for their result, and declares the deadline for appeals (within the prescribed form and appropriate fee). Appeals are forwarded to the Appellate Committee, which reviews all records and may co-opt any expert to match the candidate's field of expertise. The Appellate Committee's judgement is final and communicated to the candidate by the Registrar.

Steps 8–10 — Final Approval and Publication

All successful candidates proceed through the Standard Final Approval Process (Ethics Board verification → BPERB Board approval → Publication of results), as described at the end of Section 4.2.4 (“Standard Final Approval Process”).

4.4 Assessment Process — International Professional Engineer (IntPE)

For IntPE applicants who are not foreign engineers (Section 4.5) and not already holding active National PEng (Section 4.6), the assessment process is identical to that for National PEng (Section 4.3), with the exception of the pre-requisites. An IntPE candidate must have a minimum of 7 years' practical experience since graduation, including 2 years in responsible charge, and demonstrate at least 50 CPD hours in the preceding 12 months (as stated in Section 4.1.3). All steps — online application, scrutiny, written examination, assessment, moderation, and final approval — follow the same procedure.

On the CV, the candidate must include the heading "Application for IntPE" at the top of the first page.

4.5 Assessment Process — PEng/IntPE for Foreign Professional Engineers

An engineer who holds an active Professional Engineer status in any IPEA-authorized member country may apply for PEng/IntPE without sitting a written examination and facing a viva voce. The applicant must:

- Complete and submit the prescribed PEng/IntPE Application Form for Foreign Professional Engineers (Appendix C).
- Pay the applicable application fee.
- Submit an updated CV to registrar@bperb.net.

Routing follows the standard sequence (Application and Registration Committee scrutiny → Assessment and Moderation Committee assessment → BPERB Board approval → Standard Final Approval Process; see Section 4.2.4).

IMPORTANT NOTICE — PROVISIONAL STATUS: BPERB is currently a Provisional Member of IPEA and is NOT authorized to enter individuals on the International Professional Engineers Register or to confer the IntPE title. Applicants approved through Sections 4.4, 4.5 and 4.6 will be awarded the National PEng designation only. Once BPERB attains Authorized IPEA Membership, eligible National PEng holders may apply to be entered on the IPEA Register and IntPE Register; entry will be a separate, individual decision against the IPEA benchmark at that time and is not automatic.

4.6 Assessment Process — IntPE for Active National PEng Holders

An engineer holding active National PEng status may apply for IntPE without sitting a written examination or viva voce. The applicant must:

- Complete and submit the prescribed IntPE Application Form for PEng Holders (Appendix C).
- Pay the applicable application fee.

- Submit an updated CV and a CPD report confirming at least 50 CPD hours in the preceding 12 months to registrar@bperb.net.

The Application and Registration Committee conducts scrutiny; the Assessment and Moderation Committee assesses the application; and the case is forwarded to the BPERB Board for a final decision, in accordance with the Standard Final Approval Process (Section 4.2.4).

4.7 Audits of Registered Engineers, PEng, and IntPE

The Training and Education Committee audits submitted CPD records (Section 2.1) and the Administration and IT Committee conducts periodic audits of registrant records to confirm:

- That registrants continue to perform engineering work or remain active in the engineering profession.
- That registrants are compliant with CPD requirements.
- That there is no record of unsatisfactory professional conduct.
- That registrants are citizens of Bangladesh, or hold a valid work permit (for foreign nationals).

Audits are conducted using a random sampling method. Every two years, 3–5% of all registrants are randomly selected for audit.

4.8 Appeal Process

Applicants for any registration type (Registered Engineer, PEng, or IntPE) who are not admitted to the BPERB Registry will receive a written letter stating the decision and the rationale. The procedure below applies to all appeals; references to the appeal process in earlier sections (e.g., Sections 4.3 Step 7 and 4.4) follow this same procedure. Applicants who disagree with the decision may appeal as follows:

- Submit a request for reconsideration in the prescribed Appeal Form, with the appropriate fee, to the Registrar within 2 months of the date of the rejection letter. The request must state why the applicant believes they are eligible for admission and may include new supporting information.
- The Appellate Committee will review the reconsideration request and any additional information submitted. The Registrar will notify the applicant of the Committee's final decision in writing.

4.9 CPD Guidelines

Continuing Professional Development (CPD) is a vital mechanism for staying informed, expanding skills, and enhancing professional effectiveness. CPD enables members to maintain, improve, and diversify their knowledge and skills. The focus should be on actively learning or refreshing knowledge and skills relevant to the applicant's area of engineering expertise, aligned with the IPEA professional competency profile.

Minimum Annual CPD Requirements (these are ongoing renewal-year minimums; the pre-application CPD requirements specified in Sections 4.1.1–4.1.3 may overlap but are distinct):

- Registered Engineer: at least 20 CPD hours per year (January–December), submitted by February of the following year.
- National PEng: at least 30 CPD hours per year, submitted by February.
- IntPE: at least 50 CPD hours per year, submitted by February.

Note: CPD records and reports submitted are subject to audit. De-registration may result from failure to justify CPD claims or from the identification of false information.

BPERB allows flexibility in selecting from a broad range of CPD activities. Relevant activities include those that help to:

- Maintain, improve, or expand technical skills and knowledge.
- Keep up to date with changing procedures and standards.
- Understand and apply advances in technology.
- Better serve the engineering profession, community, and environment.
- Enhance communication and management skills.
- Broaden into related fields such as management, finance, or law.

SI.	CPD Activity	Unit / Period	Weight Factor
1	Convention / Conference / Seminar / Symposium on Technical Issues	Each hour attending Each hour presenting	0.5-hour CPD 1-hour CPD
2	Training / Workshop / Short Course / Online Course / Technical Meeting on Technical Issues	Each hour attending Each hour presenting	1-hour CPD 2 hours CPD
3	Publications in technical conference proceedings (Submit the abstract)	Each paper	12 hours CPD (equally divided among authors)
4	Publication in recognised technical journals or publishing technical books (Scopus or Web of Science indexed; ISSN/ISBN required for books) (Submit the abstract)	Each paper / book	24 hours CPD (equally divided among authors)
5	MSc Engineering, M.Eng., or MBA theory courses — as a student (Submit the syllabus)	Each credit hour	3 hours CPD
6	Learning activities in the workplace that extend competence in the area of practice (Demonstrate how it extended your knowledge)	Each hour of activity	1-hour CPD
7	Contribution to professional bodies (Submit meeting agenda)	Each hour of attending a meeting, assessment, or report preparation	1-hour CPD
8	Self-Study (national and international codes, journal papers, books in the relevant field) (Submit a 300–500-word learning report with date, title, author, and time invested)	Each hour of self-study (max 20 hrs RE; 40 hrs PEng; 80 hrs IntPE)	0.25-hour CPD (max 5 hrs RE; 10 hrs PEng; 20 hrs IntPE)

4.10 Renewal Process

Registered Engineers, PEng, and IntPE holders must renew their registration annually. Renewal must be completed in advance each January for the January–December period. Holders of multiple titles (RE, PEng, IntPE) pay only the highest applicable renewal fee.

How to Renew

- Download and complete the Renewal Form (Appendix C), print and sign it, then scan it to PDF.
- Pay all outstanding dues to the BPERB bank account or online payment system through www.bperb.net website. The BPERB helplines (01927-525-290 and 01815-700-078, available 2–9 pm) (also see Section 4.11 for bank details) can confirm any outstanding amounts.
- Prepare CPD records for the previous year in the prescribed format, with supporting evidence.
- Email the completed Renewal Form, CPD records, and payment slip to bperb.ieb@gmail.com and registrar@bperb.net.

4.11 Payment Guidelines

All payments must be made to the BPERB bank account. Payment may be made through online payment gateway through www.bperb.net website or account payee cheque, or online transfer via any banking app at any branch of Mercantile Bank PLC. Cash transactions are discouraged.

BPERB Bank Account Details:

Account Name: BPERB

Account Number: 1131 0000 3024 9

Bank: Mercantile Bank PLC, Engineers Institution Branch, Dhaka

Routing Number: 140261370

Schedule of Fees (effective 1 January 2026):

Sl.	Description	Amount
i	Registered Engineer — New Application	BDT 10,000
ii	National PEng — New Application	BDT 10,000
iii	IntPE — New Application	BDT 15,000
iv	Registered Engineer — Annual Renewal	BDT 4,000
v	National PEng — Annual Renewal	BDT 4,000
vi	IntPE — Annual Renewal	BDT 4,000
vii	Reg. Engineer + PEng (combined renewal — equal to highest individual fee, per Section 4.11)	BDT 4,000
viii	Reg. Engineer + IntPE — Annual Renewal (combined)	BDT 4,000
ix	Appeal Application fee (referenced in Section 4.8)	BDT 2,000
x	Late Fee — 1 year (in addition to renewal fee)	BDT 2,000
xi	Late Fee — 2 years (in addition to renewal fee)	BDT 5,000

4.12 Re-registration

To re-register after de-registration, a fresh application must be submitted to BPERB. The requirements depend on the reason for and timing of de-registration.

Reasons for De-registration

Names are removed from the BPERB Register under any of the following circumstances:

- Death of the registrant.
- Voluntary request for de-registration received from the registrant.
- Failure to pay renewal fees.
- Breach of the Rules of Conduct, confirmed following an enquiry.
- Failure to attain the required CPD level.
- Incompetence (not sound in mind).
- Conviction by a court of law.

4.12.1 Re-registration after Voluntary Removal

An engineer who voluntarily de-registers will be treated as a fresh applicant for re-registration.

4.12.2 Re-registration after Disciplinary Action

An engineer de-registered for disciplinary reasons may only apply for re-registration after a minimum waiting period of one year following the expiry of the penalty period. The engineer will be treated as a fresh applicant.

4.12.3 Re-registration after Failure to Renew

An engineer de-registered for non-payment of renewal fees is placed under suspension. Re-registration is possible within 3 years by paying all outstanding renewal fees plus applicable late fees, and by submitting CPD records and reports.

If the arrears on renewal fees exceed 3 years, the engineer is permanently de-registered and must apply as a new applicant.

Appendix A — IEB Code of Ethics

(Approved in the 476th Central Council Meeting of IEB held on 06.08.2003)

I solemnly promise that as a member of The Institution of Engineers, Bangladesh:

1. I shall uphold and advance the integrity, honor and dignity of the engineering profession using my knowledge and skill and shall hold paramount the safety, health and welfare of the public and shall try to comply with the principles of sustainable development in the performance of my professional duties.
2. I shall be honest and impartial and serve with complete fidelity the public, employer and clients. I shall not accept remuneration for services rendered other than that from my employer or with my employer's permission.
3. I shall perform services only in areas of my competence.
4. I shall build my professional reputation on the merit of my services and shall not compete unfairly with others.
5. I shall act in professional matters for my employer or client as faithful agent or trustee and shall avoid conflict of interest and avoid deceptive acts.
6. I shall issue public statements only in an objective and truthful manner, and shall not in a self-laudatory language or in any manner derogatory to the dignity of the profession or professional bodies, neither advise or write articles for publication, nor shall authorize such advertisements to be written or published by any other person.
7. I, without disclosing the fact to my employer in writing, shall not be director of or have a substantial financial interest in, nor be an agent for any company, firm or person carrying on any contracting, consulting or manufacturing business which is or may be involved in the work to which my employment relates, nor shall I receive directly or indirectly any royalty, gratuity or commission on any article or process used in or for the purpose of the work in respect of which I am employed, unless or until such royalty, gratuity or commission has been authorized in writing by the employer.
8. I shall support the professional and technical societies of my discipline.
9. I, in connection with work in country other than my own, shall order my conduct according to these rules, as far as they are applicable; but where the country has recognized standards of professional conduct, I shall adhere to them.
10. I shall not offer, guide, solicit or receive, either directly or indirectly, any political contribution in an amount intended to influence the award of a contract by the public authority.
11. I solemnly promise I shall avoid bribery and extortion in any form. If I encounter such acts done by any member, I shall be ethically bound to report it to the Ethical Review Board (ERB) of IEB (ERB is to be formed).
12. I shall continue my professional development throughout my career, and shall provide opportunities and support for the professional development of the engineers under my supervision.
13. A member who shall be convicted by a competent tribunal of a criminal offence, which in the opinion of the disciplinary body renders him unfit to be a member, shall be deemed to have been guilty of improper conduct.

Signature: _____

Name: _____

Membership number: _____

Appendix B — Rules of Ethics and Conduct for BPERB Registered Professional Engineers

The registration process is designed to ensure that engineers are fully committed to, and accountable for, the Code of Conduct at every stage of engineering practice — planning, designing, implementing, maintaining, and demolishing. Engineers must maintain the following ethical standards:

B.1 Social Responsibility

- Abide by the laws of the land where work is performed; respect local customs; uphold human rights; safeguard public property and safety; and abjure violence and acts of terrorism.
- Treat all persons fairly, irrespective of race, creed, caste, religion, gender, or national origin.
- Strive to protect and maintain a clean, healthy, and safe environment in compliance with statutory requirements.
- Uphold the paramount safety, health, and welfare of the public and individuals; consider the welfare of society and the natural environment.
- Apply the principles of sustainable development in professional duties and promote the needs of future generations.
- Support and recognise the professional and technical societies of their discipline.
- Inform clients and employers of the possible consequences whenever professional judgements are overruled on grounds of safety, public health, or welfare.
- Foster environmental awareness and minimise foreseeable and avoidable ecological impacts.

B.2 Responsibility to Maintain High Standards of Professional Quality

- Not misrepresent educational qualifications or professional titles.
- Seek work through fair and proper methods; take full responsibility for tasks carried out under their supervision; accept only work for which they are competent.
- Approve only designs that safely and economically meet the client's requirements; never approve engineering work considered unsound or against the public interest.
- Uphold and advance the integrity, honour, and dignity of the engineering profession; observe proper duties of confidentiality and not accept or give inducements.
- Perform services only in areas of expertise and competency; if accepting a project requiring external expertise, ensure those phases are performed by qualified associates.
- Maintain competency and professional reputation on the merit of services; not compete unfairly with others.
- In international work, adhere to these Rules as far as applicable, and comply with the host country's recognised professional Code of Conduct.
- Support the professional and ethical development of engineers under their supervision throughout their careers.

B.3 Obligation to Maintain High Standards of Personal Behaviour

- Not maliciously or falsely injure the professional reputation of another engineer or organisation.
- Respect the personal rights of colleagues and abide by the legal and cultural values of the societies in which they work.
- Be honest and impartial; serve the public, employers, and clients with complete fidelity.

- Not solicit or accept financial or other remuneration for services from sources other than their employers, except with the employer's written permission.
- Act as a faithful agent and trustee for employers and clients; avoid conflicts of interest and deceptive acts; promptly disclose any business association or interest that could influence the quality of services.
- Issue public statements or reports only objectively and truthfully; include all relevant information; be prepared to contribute to public debate on matters of technical understanding.
- Not, without written disclosure to the employer: (a) hold a directorship or financial interest in any business related to employment; (b) act as an agent for any contracting, consulting, or manufacturing business related to employment; or (c) receive any royalty, gratuity, or commission related to work performed.
- Not undertake assignments that could knowingly create a conflict of interest.
- When in public service, not participate in activities related to services provided by their private engineering practice.
- Admit errors when proven wrong; refrain from distorting facts to justify mistakes.
- Refrain from making statements or arguments on engineering matters at the inspiration of an interested party that may cause confusion or conflict.
- Not offer, solicit, or receive direct or indirect political contributions to influence the award of any public contract.
- Avoid bribery and extortion in any form; report any such acts to the IEB or the IEB Ethics Board.
- Engineers convicted by a competent tribunal of a criminal offence rendering them unfit to be a Member or PEng holder shall be deemed guilty of improper conduct.

Appendix C — Templates and Application Forms

C.1 Professional Competence and Commitment Report

Bangladesh Professional Engineers Registration Board

**Professional
Competence and
Commitment
Report**



Name:

IEB Membership No:

September, 2025

Instructions for Candidates

To become a professional engineer, candidates must demonstrate responsible and relevant engineering experience at a level that meets the competencies required by BPERB, including a sound understanding of core engineering principles in their field.

Writing your statements: In line with GAPC v4 §3.4, the Report must be a HOLISTIC narrative. Structure: (i) Overview (≈ 300 words); (ii) two to three substantive complex-engineering activities (≈ 1,200–1,500 words each) that you led or contributed to in responsible charge; (iii) a coverage matrix at the end mapping each activity to the relevant ECs (EC1–EC13). Do NOT write a separate paragraph for each of the 13 elements. Total word count: 3,000–5,000 words. Describe the situation, your assigned task, the action taken, the technique used, and the result obtained. Additional evidence may be provided as up to 10 extra A4 pages in annexures (not counted in the word limit) and up to 5 A3 pages of drawings (also referenced in Section 3.0). The report must be a single PDF file, uploaded through the BPERB portal.

Plagiarism: Do not copy material from others' reports or online sources. Where you directly quote others, use quotation marks and provide references. BPERB takes plagiarism seriously and will investigate any concerns using plagiarism detection software.

Collusion: Collusion is any agreement to conceal another person's contribution to your work. Plagiarism or collusion may result in a ban from applying for PEng or permanent expulsion from IEB membership.

A	Knowledge and Understanding	i. Comprehend and apply advanced knowledge of widely-applied principles underpinning good practice.
		ii. Comprehend and apply advanced knowledge specific to the jurisdiction of practice.
B	Design, Development and Solving Engineering Problems	i. Define, investigate, and analyse complex problems.
		ii. Design or develop solutions to complex problems considering stakeholder views.
		iii. Evaluate the outcomes and impacts of complex activities.
		iv. Recognise foreseeable social, cultural, and environmental

C	Responsibility, Management and Leadership	<p>effects and seek sustainable outcomes.</p> <p>.....</p>
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C	Responsibility, Management and Leadership	<p>i. Meet all legal and regulatory requirements; protect public health and safety.</p> <p>.....</p>
		<p>ii. Manage part or all of complex activities.</p> <p>.....</p>
		<p>iii. Recognise complexity and exercise sound judgment.</p> <p>.....</p>
		<p>iv. Be responsible for decisions on complex activities.</p> <p>.....</p>

D	Communication and Interpersonal Skills	<p>i. Communicate and collaborate clearly and inclusively with a broad range of stakeholders.</p> <p>.....</p>
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E	Personal and Professional Commitment	<p>i. Conduct activities ethically.</p> <p>.....</p>
		<p>ii. Undertake CPD activities to maintain and extend competences.</p> <p>.....</p>

Candidate's Declaration

I, Engr. _____, declare that the information in this report is complete and correct.

Signature* _____ Date _____

(* If you do not have a digital signature, write your full name only.)

C.2 Sponsor Report

Bangladesh Professional Engineers Registration Board

Sponsor's Report



Sponsor's Name:

PEng/IEB Membership No:

Candidates Name:

IEB Membership No:

April 2025

Sponsor's Statement

Sponsor Requirement

All applicants must be supported by at least two sponsors for professional review submission. Sponsor must understand the requirements of the professional review process and the competence for being the professional engineer. All members must be professionally qualified and registered as PEng with a minimum of three years of registration tenure, or IEB Fellows with a minimum of ten years of status.

Instructions for the Sponsor

This form is to be submitted to support a candidate applying to become a Professional Engineer. The statement of support is an important part of the candidate's application. Please take the responsibility seriously and provide an effective statement to support. You must know the candidate professionally, understand the required competences of the applicant, and how they have met them. At the end, the sponsor is to declare on the statement that: "The candidate is a competent and appropriate person for being a professional engineer."

If you feel that the candidate is not competent or not in a position to become a Professional Engineer, you may decline the application. Sponsor must complete all sections of this form and provide a statement of support of no more than 600 words describing, from personal knowledge, that the candidate possesses the requisite abilities and characteristics. The sponsor must review and scrutinize the candidate's submission and be happy that it demonstrates all the competences as required by the BPERB. It is expected that you will provide advice during their preparation, which will be reflected in their presentation and practice interviews.

Returning the Sponsor's Report

You must complete the statement of support based upon your personal knowledge of the candidate. **Under no circumstances should the candidate complete this form.** You must take all reasonable measures to guarantee that the statements you have made are accurate, comprehensive, and not misleading. **If this is not done, the IEB's professional code of conduct may be violated, and you, as an IEB member, may be subjected to disciplinary proceedings.**

The completed sponsor report must be submitted through the online portal by uploading as soon as they received it (usually within two weeks of application). Alternatively, the sponsor may send the hardcopy in closed/concealed envelope to BPERB office. If you experience any issue with the online portal, please send email to registrar@bperb.net and bperb.ieb@gmail.com .

Please complete all sections below before uploading the form.

1. Candidate's Information

Candidate's Full Name: _____

IEB Membership No: _____

2. Sponsor's Particulars

Sponsor's Full Name: _____

PEng Registration No: _____

IEB Membership No: _____

Please state a professional institution if you are a non-IEB member: _____

Do you have full knowledge of the current review requirements? Yes / No

How long have you known the candidate: ____ Years ____ Months

Are you still in regular contact? Yes / No

In what capacity are you associated with the candidate? _____

Address: _____

Email Address: _____

Phone Number: _____

3. Sponsor's Statements

Please provide a statement of no more than 600 words (not less than 200 words) describing, from your personal knowledge, that the candidate possesses the requisite level of knowledge, skill, experience and characteristics for being the Professional Engineer. (The box is expandable. You may add a separate sheet in case of hard copy and combine it to a single pdf.)

4. Sponsor's Declaration

I, Engr. _____, recommend the admission of the candidate from personal knowledge and am fully convinced that the candidate possesses the requisite abilities and characteristics for the grade he is applying. I believe that the candidate is a competent and appropriate person for being a professional engineer.

Signature*

Date

* In case the sponsor doesn't have a digital signature, just write "name".

C.3 CPD Report Submission Template

CPD Activities Summary

Name:	IEB Membership No.:
CPD Activities from to	Reg. Engineer / PEng / IntPE No.:

Sl.	CPD Activities / Topics / Title	Organiser / Trainer / Presenter / Mentor	Date & Duration	Hours	Weight Factor	CPD Claimed (hrs)

Total CPD hours =

Note: Please attach certificates of CPD activities. Follow the CPD Guideline on the BPERB website. For seminars, symposiums, conferences, and technical meetings attended, and for self-study activities, complete the CPD Activities Detail Report below.

CPD Activities Detail Report

Seminar / Workshop / Conference / Technical Meeting

Serial No. _____
 Topic: _____
 Learning Report (100–200 words): _____

Publication

Serial No. _____
 Title of Paper: _____
 Abstract: _____

Course

Serial No. _____
 Title of Course: _____
 Syllabus: _____

Professional Body Activity

Serial No. _____
 Name of Committee / Professional Body: _____
 Position: _____
 Meeting Agenda: _____

Self-Study

Serial No. _____
 Topic of Self-Study: _____
 Learning Report (300–500 words): _____

I declare that I am actively engaged in engineering practice and that the CPD record above is accurate.

Signature: _____ Date: _____

C.4 PEng/IntPE Application Form — Foreign Professional Engineers

A. Personal Details

1. Name	2. NID / Passport No.
3. IEB Membership No.	4. Date of Birth
5. Sex	6. Mobile No.
7. Email Address	8. Permanent Address
9. Present Address	
10. Active Professional Recognition Details:	
11. Title and registration number	
12. Original issuing authority (name and address)	
13. Country (must be IPEA full member)	
14. Date received	
15. Validity end date	
16. Area of expertise	
17. Duration of Professional Experience in Bangladesh	18. Application Fee Paid (BDT)
19. Payment Slip Submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Signature: _____ Date: _____

C.5 IntPE Application Form — National PEng Holders

A. Personal Details

1. Name	2. NID / Passport No.
3. IEB Membership No.	4. Date of Birth
5. Sex	6. Mobile No.
7. Email Address	8. Permanent Address
9. Present Address	
10. PEng Details (date received, validity, area of practice)	
11. Duration of Professional Experience	12. Application Fee Paid (BDT)
13. Payment Slip Submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Signature: _____ Date: _____

C.6 Renewal Form — RE / PEng / IntPE

C. Personal Details

1. Name	2. NID No.
3. IEB Membership No.	4. Reg. Engineer / PEng / IntPE No.
5. Present Address	6. Mobile No.
7. Email Address	

D. Renewal Details

8. Titles being renewed (tick all that apply): <input type="checkbox"/> RE <input type="checkbox"/> PEng <input type="checkbox"/> IntPE	10. Renewal Fee Paid (BDT)
9. CPD Submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	
11. Payment Slip Submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Signature: _____ Date: _____

C.8 Appeal Form — Reg. Engineer / PEng / IntPE

E. Personal Details

1. Name	2. NID No.
3. IEB Membership No.	4. Reg. Engineer / PEng / IntPE No.
5. Present Address	6. Mobile No.
7. Email Address	

F. Appeal Details

8. Date of BPERB rejection letter	
9. BPERB reference number on rejection letter;	
10. Reason for failure as per BPERB notice	
11. Why do you believe the assessment was not proper? (max 200 words)	
12. Evidence of your claim	13. Payment Slip Submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No

Signature: _____ Date: _____

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